



College of Licensed Practical
Nurses of Manitoba

Board Highlights – April 10, 2017

Investigation Committee Report

The Board reviewed the report and accepted it as presented.

Discipline Committee Report

No update.

Education Approval Committee Report

The Board was advised that Assiniboine Community College was undergoing the regularly-scheduled evaluation of its Practical Nurse Refresher (PNR) Program. The Board reviewed recommendations from the Education Approval Committee, and granted the PNR full program approval status with direction for follow-up actions and considerations.

Executive Director Report

The Board reviewed and approved amendments to clauses 11.5(c) and 11.6(c) (d) and (e) of the CLPNM By-Laws, and directed that they be presented to the membership for ratification at the June, 2017 Annual General Meeting.

The Board reviewed and approved the following policies:

- BG-2 Meeting Procedures
- BG-3 Rules of Order and Procedure
- BG-4 Nominations and Elections
- BG-6 Board Planning Process
- BG-8 Committees
- BG-9 Board Director Conduct
- BG-12 Delegation of Executive Director Functions
- BG-13 Honorary Members
- BC-2 Education Approval Committee
- BC-3 Investigation Committee
- EL-2 Financial Controls
- BEL-1 Accountability and Delegation
- BEL-2 Monitoring and Appraisal

The Board reviewed and approved a practice statement on Providing Medications to Rural Remote and Underserved Populations, which was developed collaboratively with other Manitoba health professional regulatory bodies. The Board approved the practice statement as presented, on the condition that it is also approved, as presented, by boards of the other regulatory bodies involved in the document's development.

President Report

The Board established an ad hoc committee to review Licensed Practical Nurse Foundation of Manitoba (LPNFM) scholarship applications. T. Conroy, and J. La France volunteered to serve on the ad hoc committee. The Board reviewed a proposal of scholarship criteria and processes.

Governance Committee Report

P. Dupuis of BDO Financial, the Board's appointed External Financial Auditor, presented the 2016 Audited Financial Statements. The Board accepted the Audited Financial Statements for 2016 as presented.

The unaudited year-end financial statements and December, 2016 investment portfolio report were reviewed, discussed and accepted as presented.

The Board reviewed and approved the following policies:

- I-01 Complaint Intake
- I-01 Decision: No Further Action
- I-05 Decision: Mediation
- I-15 Fundamental Justice
- R-13 and R-14 Reinstatement

The Board directed the Executive Director to rescind the CLPNM Exam Policies, with the rationale that they have been replaced by the policies established by Assessment Strategies Inc., the Canadian Practical Nurse Registration Examination provider.

The Board reviewed and approved additional amendments to clauses 3.6, 4.5(b), 5.2(b), 5.3, and 6.1. of the CLPNM By-Laws, and directed that they be presented to the membership for ratification at the June, 2017 Annual General Meeting.

The Board reviewed the results of nominations to the Board. The following individuals were acclaimed to a Board seat:

- D. Mihalus LPN, District I
- K. Cantelo LPN, District II

The Board appointed existing board member C. Martyniw fill a District II seat that was not filled by nomination or election.

The Board appointed Gary McPherson as public representative to the Board.

The Board reviewed and approved the 2016 Annual Report, including the financial statements provided by BDO Financial.

The Board directed that \$100,000 be transferred to the CLPNM investment fund.

The Board re-appointed C. Geisel to the office of President for a second two-year term.