



## **Board Highlights – December 2011**

All members of the Board signed the new Conflict of Interest disclosure form, following a review of the Conflict of Interest policy it had previously approved in September, 2017.

### **Executive Director Report**

The Executive Director presented the register number as of November 30, 2017 and December 1, 2017. It was noted that the profession grew slightly in number when compared with 2016 data.

In keeping with *The Licensed Practical Nurses Act*, a registrant with a criminal conviction resulting from an impaired driving charge in 2007 was brought to the Board to determine if the offence was relevant to the registrant's suitability to practice. The Board noted that the registrant had no other charges or convictions. The Board noted the registrant failed to disclose the offence to the CLPNM and the conviction was only discovered when the registrant was randomly selected for the mandatory suitability check program. After review, the Board resolved to:

- have the Executive Director send a Letter of Caution to the registrant,
- direct the registrant to complete a jurisprudence education session,
- direct the registrant to apply for a Record Suspension to expunge the registrant's record and supply the CLPNM with proof of application within two months of the above letter being sent, and
- order the registrant to pay one unauthorized practice fee.

The Board reviewed an educational institution's informal request to propose a new practical nursing diploma program. Following a review of the matter, Board directed the Executive Director to advise the institution that it would not consider the institution's request further at this time.

The Board appointed E. Gronenschild, LPN to the CLPNM Investigator and Practice Auditor pools.

The Board reviewed and approved revisions to the CLPNM policies G-1 Confidentiality and G-6 Use of Electronic Devices and Systems. The Board directed that both come into effect on March 31, 2018, allowing for a period of transition.

The Board reviewed and re-confirmed CLPNM policy BG-1 Governance with no changes.

The Board also reviewed and approved a revisions to CLPNM policy EL-1 Authority and Limitations.

The CLPNM Practice Consultant joined the meeting. The Executive Director and Practice Consultant presented to the Board the LPN competency presentation that the CLPNM has been providing to various levels of government, regional health authorities and other nursing employers in Manitoba.

## **Governance Committee Report**

CLPNM Business Manager joined the meeting. The September 30, 2017, financial statements and the September 30, 2017, investment portfolio report were reviewed. The Board accepted both as presented.

The Board noted that, as per its direction, \$100,000 would be moved into the investment account prior to December 31, 2017.

The 2018 preliminary budget was presented by the Business Manager. It was noted that a balanced budget was being presented. The Board reviewed the budget, fee schedule, capital plan, and five year salary scale and accepted all as presented. The Business Manager left the meeting.

The Board reviewed and approved revisions to CLPNM policies: BC-4 Public Representatives Committee, BC-6 Governance Committee, I-07 Miscellaneous Decisions, I-09 Decision of Interim Suspension, and R-19 Appeal of Executive Director Decision.

## **Investigation Committee Report**

The Board reviewed and accepted the Investigation Committee's Report and Summary of Decisions. The Board directed the Executive Director to publish the Summary of Decisions, in anonymized fashion, on the CLPNM website.

## **Discipline Committee Report**

The Board reviewed the report. No update.

## **Education Approval Committee Report**

The Board reviewed the committee's recommendations respecting another educational institution's request to establish a new diploma in practical nursing program. The Board accepted the committee's recommendation to deny the request.

## **Public Representatives Committee Report**

No update.

## **President Report**

The President advised that the 2017 CLPNM financial audit had begun.

## **IRE Fellowship Presentation**

The Policy, Governance and Communications Consultant joined the meeting. The Consultant presented on her fellowship project, through Institute for Regulatory Excellence Program offered by the National Council of State Boards of Nursing, on the topic of nurses' motivation comply with regulation.

## **Board Meeting Evaluation**

The Policy, Governance and Communications Consultant presented the results of the Board's 2017 Annual Self-Evaluation. The Consultant left the meeting.

The Board completed an evaluation of the meeting.