



College of Licensed Practical
Nurses of Manitoba

Board Highlights – September 19, 2017

CLPNM Deputy Registrar C. Funk joined the meeting to discuss registration eligibility.

The Board considered the registration eligibility of a student enrolled in the practical nursing diploma program. Based on legal advice, the Board directed the Executive Director to review the application and make a registration decision as per *The Licensed Practical Nurses Act*, Regulations and CLPNM policy.

As part of the suitability check program, the Board considered the registration eligibility of a CLPNM registrant. A full synopsis was provided and the Board resolved that, in order for the registrant to be eligible to renew licensure for the 2018 year, the registrant must complete, before November 30, 2017, a jurisprudence education session, at own cost, submit evidence of successful application for a record suspension and pay an unauthorized practice penalty.

Deputy Registrar C. Funk left the meeting.

Executive Director Report

The Board agreed to a proposal to change the title of the CLPNM's "regulatory bulletins" to "practice directions."

The Board reviewed and approved a new CLPNM practice direction on Fitness to Practice, as well as a revised policy on the same topic, R-11 Registration and Fitness to Practice.

The Board reviewed and approved a new policy, DF-3 Record Retention and Destruction. Policy R-18 Credential Assessment and Endorsement File Destruction was made redundant by the new policy and was therefore repealed.

The Board also reviewed and approved revisions to policy R-15 CCP Requirements Related to Registration and to policy BG-7 Annual Financial Audit.

A revised practice direction on assignment and delegation to unregulated health care providers/ -- developed collaboratively by the CLPNM with the College of Registered Nurses of Manitoba and the College of Registered Psychiatric Nurses of Manitoba -- was reviewed and approved in principle. The Executive Director was directed to approve final wording of the document, prior to its publication.

The Board was provided an update on the implementation of *The Regulated Health Professions Act*.

J. Hornsby recused herself.

The Board reviewed a list of Continuing Competence Program (CCP) auditor candidates. The Board appointed 12 auditors.

J. Hornsby rejoined the meeting.

Governance Committee Report

CLPNM Business Manager B. Babb joined the meeting.

The July 31, 2017, financial statements, and the June 30, 2017, investment portfolio report were reviewed. The Board accepted both as presented.

B. Babb left the meeting.

The Board repealed policy BC-5 CCP Committee.

The Board reviewed and approved the following policies as presented:

- BG-5 Election of President
- BG-10 Board-External Stakeholder Linkage
- BG-11 Meeting, Agenda, Minutes
- EL-1 General Controls
- G-2 Conflict of Interest
- HR-1 Salary, Payroll, Benefits
- NEW – Public Conduct Expectations
- PP-1 President's Policies
- R-3 Student Registration
- R-4 Graduate Registration & Renewal
- R-5 Initial Enrolment
- R-9 Endorsement
- R-13 Reinstatement
- R-16 CCP Audit

Investigation Committee Report

The Board reviewed and accepted the report.

Discipline Committee Report

The Board reviewed and accepted the report.

Education Approval Committee Report

The Board reviewed and accepted the report.

Public Representatives Committee Report

R. Young advised the Board that the Committee had met and discussed posting another advertisement seeking public representatives for Committees and the Board.

President Report

C. Geisel reported on her attendance at a recent Council on Licensure, Enforcement and Regulation (CLEAR) conference.

Board Evaluation

The Board completed its annual self-evaluation.