



College of Licensed Practical  
Nurses of Manitoba

## **Board Highlights – December 7, 2015**

### **Executive Director Report**

The Board appointed Buffie Babb, Interim Business Manager, as a signing authority for the College.

The Board discussed the appointment of Continuing Competence Program (CCP) auditors and moved to appoint Sharla Perry as CCP auditor for the 2015 audit.

The Board discussed the role of the CCP Committee and requested that the Executive Director bring forward a proposal for restructuring the Committee.

Revisions to Policy R-10 Language Proficiency were approved.

The Board was advised that the three Manitoba nursing regulatory bodies have begun work to provide consistent guidance on the role of nurses in physician-assisted dying.

The Board was advised that the development of a proposal on the reserved acts, to be authorized for Licensed Practical Nurses under the *Regulated Health Professions Act*, was ongoing.

A Board evaluation plan was presented and approved.

The Board reviewed monitoring reports related to Executive Limitation 1.9, Treatment of Staff, and End Statement 5.3, Continuing Competence Program. The Board accepted both reports.

### **Governance Committee Report**

The Board reviewed and approved the 2016 Budget, Capital Plan, and Fee Schedule as presented. No changes to the Fee Schedule were proposed.

The Board reviewed and approved a professional development plan for the Executive Director.

The Board reviewed and approved changes to policies BC-3 Investigation Committee and BG-11 Meeting, Agenda and Minutes.

### **Investigation Committee Report**

The Board reviewed and discussed the report. The Board agreed with a proposal for the Committee to adopt a paperless portal-based system for reviewing case documentation. The Board approved related costs for the purchase of iPads, to be used by Committee members for that purpose.

### **Discipline Committee Report**

The Board reviewed the report. No update.

### **Education Approval Committee Report**

The Board discussed unfilled seats in some practical nursing education programs. The Board was advised that the Education Approval Committee will likely bring recommendations on the matter to the Board in 2016.

The Board was advised that the scheduled five-year full program evaluation of the practical nursing diploma program at Université de Saint-Boniface has begun. It was also advised that the Committee is reviewing a proposal from University College of the North regarding a second site for its practical nursing diploma program in Flin Flon.

### **Continuing Competence Committee Report**

The Board reviewed and discussed the report. No update.

### **Public Representatives Committee Report**

The Committee has not met since the last Board meeting. No update.

### **Licensed Practical Nurse Foundation of Manitoba Trustee Report**

The Board ratified a motion made and approved via email on November 25, 2015, to transfer the remaining LPNFM funds, in the amount of \$44,245.35, to the Winnipeg Foundation, pursuant to an agreement with the Winnipeg Foundation to manage and invest the funds on the LPNFM's behalf.

### **President's Report**

The President provided verbal update regarding the CNNAR conference and the College of Licensed Practical Nurses of Alberta's Think Tank that she attended in November.