



College of Licensed Practical
Nurses of Manitoba

Board Highlights – April 5, 2016

Investigation Committee Report

The Board reviewed the report. No update.

Discipline Committee Report

The Board reviewed the report. No update.

Education Approval Committee Report

The Board was advised that the Université Saint-Boniface program review is still underway.

Governance Committee Report

The financial and investment portfolio statements were reviewed. The Board approved both reports, as presented.

Representatives of BDO Canada presented the results of their financial audit. The audited financial statements were reviewed in detail and accepted by the Board as presented.

The Board was advised that the final charity return for Licensed Practical Nurse Foundation of Manitoba (LPNFM) had been filed with the Canada Revenue Agency, and that the remaining funds have been sent to the Winnipeg Foundation to manage. The Board was also advised that the LPNFM would be dissolved in the coming year.

The Board approved the allocation of \$4500, from the funds managed by the Winnipeg Foundation, for four student scholarships in 2016. The Board was advised that a committee of LPNs would meet in May to propose recipients for the scholarships.

The Board reviewed and approved proposed changes to the following policies:

- Practice Hour Requirements
- Appeal of Executive Director Decision
- Auditor Criteria
- Executive Director Discretion
- Register Information
- CCP Audit

The following policies were repealed or incorporated into others:

- Approved Entry Level Programs
- Registration Exam
- Registration by Endorsement
- Advanced Practice Register
- Liability Insurance

The Board also approved a practice hour assessment fee of \$150.00 plus GST.

An interpretive document for registrants on the Duty to Report was reviewed and approved by the Board as presented.

The Board was advised that electoral districts one, three, and five had been open for nomination. District one received no nominations and as a result, Elisa Wiebe was appointed by the Board for an additional two-year term, to begin June 6, 2016. The Board was advised that Rodney Hintz was acclaimed in district three, and Jody La France was acclaimed in district five. Both are to serve a two-year term beginning June 6, 2016.

Two nominations for the CLPNM Educator Award were discussed. The Board approved a motion to grant the 2016 award to educator Cheryl Derry from Assiniboine Community College.

Executive Director Report

The Executive Director noted that she had been invited by the Northern Regional Health Authority to visit the region and discuss LPN workforce-related matters.

Changes to the Graduate Practice Nurse and Registration Renewal policies were presented and approved as presented.

Proposed revisions to the CLPNM By-Laws were presented, discussed, and were approved to proceed to the CLPNM membership for confirmation at Annual General Meeting. The Board-approved proposal included a change in the number of electoral districts from six to two.

The Board was advised that a new document, outlining the Entry-to-Practice Competencies of Manitoba's LPNs, had been completed and validated along with a Competency Profile outlining the competencies within the full scope of the profession. The Board approved both documents, and directed the Executive Director to submit a request to Government, asking that the updated entry-to-practice document be reflected in the Licensed Practical Nurses Regulation.

The Board agreed to grant an exam accommodation for a GPN, based on a review of the circumstances of the case.

The Board directed the Executive Director to arrange media training for the Executive Director, the President and one other Board member.

President's Report

The Board appointed LPNs Jocelyn Williams, Jackie Hornsby and May Schultz as practice auditors.

The Board discussed options for celebrating the 70th anniversary of the regulated practical nursing profession in Manitoba, at the June Annual General Meeting.